

MOULTONBOROUGH PUBLIC LIBRARY
Board of Trustees Meeting
January 21, 2021 at 9:00am
Virtual meeting via Zoom

PRESENT

Jane Harrington, Chair; Sally Bartlett, Co-Chair; Jeannie Lacey, Secretary; Sherry Wakefield, Treasurer; John Buckley, Jack Weekes, Nancy Cole, Peter Olsen, Meg Greenbaum, Deb Hoadley, Library Director; Jorge Dominguez, Public

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REVIEW AND APPROVAL OF THE AGENDA

Approved by Sally, second by John. Unanimously approved via roll call vote.

REVIEW AND APPROVAL OF THE DECEMBER 17, 2020 MINUTES- Approved by John, second by Sherry. Unanimously approved via roll call vote.

TREASURER'S REPORT-Sherry Wakefield- Sherry coordinated with Deb to disperse funds accordingly by paying all 2020 invoices, as well as anticipated January bills. Sherry also calculated budget numbers for 2021. Accounts balanced. Reports filed with minutes. A \$562.00 donation was made to the library. Sally moved that we accept the gift and place it into the memorial account. Second by Jack. Unanimously approved via roll call vote. Treasurer's report approved by Jeannie, second by Jack. Unanimously approved via roll call vote.

LIBRARY DIRECTOR'S REPORT- Deb Hoadley-Deb submitted her Director's Report in the January Trustees Meeting Folder in Google Drive. All documents pertaining to the Trustees Meeting is in this folder, including the Treasurer's report. She is working on a materials budget with Sharon Gulla, our Children's librarian, which will include all books, newspapers, and magazines. The new online calendar is working well. Staff is working on improving their technology skills with theme of "Let technology do the work". Library is now offering "Library Things" available for check out, e.g. a ukulele, cake molds, and games. We now have Hoopla where patrons may download up to 4 items a month. Santa Fund was a huge success. Special thank you to the Women's Club. A lot of the donations came from them. Sharon continues to work with the school doing reading and after school Zoom

activities like Lego club. Librarians are helping any patrons needing assistance in signing up for Covid-19 vaccines. We have new two-part library cards that we are issuing to all patrons as they come to the library.

COMMITTEE REPORTS

Grounds Maintenance- Nancy no news. Thank you to the Gulla Family their annual donation the outdoor Christmas trees.

ART- Nancy and Meg have a list of artists waiting to display their work. They will change the displays in the program room every couple months.

TECHNOLOGY-Peter will meet with Deb and Megan to review maintenance, plan, and budget.

FRIENDS- Sally attended meeting. Time change to 11:00. Friends will now be the Fiscal Agent of the Book Sale. Trustees will still have control on how funds are allocated.

OLD BUSINESS

COVID-19 Update- Porch pick-up going well.

Personnel Manual Update- Deb is working on policies with additions. To be reviewed by Jack and John.

NEW BUSINESS-

Library Card policy- Deb proposes full borrowing privileges to Moultonborough residents, taxpayers, Town & Library employees, business owners, and teachers which includes all physical and online services. Non-residents may still check out books, etc. but will not have access to online resources, like Hoopla. John motioned to accept 2 card policy, one for tax payers with full use, non-residents, limited use. Peter seconds. Unanimously approved via roll call.

Animal policy- Service animals only are allowed in the library. Sally moved to accept policy, Jack second. Unanimously approved via roll call vote.

Maintenance Person- Deb will advertise position. Dennis is still shoveling walkways as town employee.

PUBLIC INPUT- Jorge suggested we put a section on the website for people to make donations online. Also, suggested a new policy to accept donations using the verbiage “ordinarily” accepts unrestricted/restricted donations.

Meeting adjourned at 10:30 am. Moved by Sherry, second by Jeannie.
Unanimously approved.

Next meeting on February 18, 2021 at 9:00am.

Respectfully submitted,

Jeannie Lacey

DRAFT