

MOULTONBOROUGH PUBLIC LIBRARY
Board of Trustees Meeting
September 17, 2020 at 9:00am
Virtual meeting via Zoom

PRESENT

Jane Harrington, Chair; Jeannie Lacey, Secretary; Sherry Wakefield , Treasurer; John Buckley, Jack Weekes, Nancy Cole, Peter Olsen Deb Hoadley, Library Director; Jorge Dominguez, Public

APPROVAL OF THE AGENDA-Addition per Jane

1. Propose to name tutor room after Nancy McCue.

Approved by John, second by Jack. Unanimously approved via roll call vote.

REVIEW AND APPROVAL OF THE AUGUST 20, 2020 MINUTES- Approved by Sherry, second by Peter. Unanimously approved via roll call vote.

PUBLIC INPUT-Jorge Dominguez- Jorge, concerned about Covid-19 getting worse in the winter months, suggested online research article to help navigate online resources, new library cards with the four digit number, and work with schools to share libraries resources needed for help with advanced classes, etc. Deb's reply to Jorge is that she now has permission to meet with the school librarians to let them know what the library can offer, e.g. space, Sharon will be reading remotely to the younger classes, and they are offering instructions online. Also, Deb has ordered new library cards which will have the 14 digit numbers, a keyring version, and additional card for a friend to use to pick up books for those who can't go to the library.

TREASURER'S REPORT-Sherry Wakefield- Sherry has developed a new itemized transaction sheet for the town funds and the trustee funds. Peter liked the comparison of 2019 to 2020. Sherry will change the back account to online banking. Jack wondered about the funds for library with the town's fund. We receive interest from the town trust funds set up for the library. Jorge suggested we see if the memorial funds state limitations on the funds. A CD from the book sales is due to expire at the end of September. Sherry suggested we renew it for 12 months with MVSb at .4%. John motioned to renew the CD per Sherry's suggestion, Jack second. Unanimously approved via roll call by vote. Treasurer's

report approved by Jeannie, second by Jack. Unanimously approved via roll call vote.

LIBRARY DIRECTOR'S REPORT- Deb Hoadley-Deb submitted a complete report via email a couple days before the meeting. Deb is scheduling formal staff meetings which will focus on particular topics to discuss along with any other concerns/ideas the librarians may have. The library's director's report is filed with the minutes.

CHILDRENS' LIBRARIAN- Deb gave verbal report from Sharon. Noodle contest was a great success, her storytimes have had 919 hits on Facebook, and 1,100 materials from children's section was taken out in August. Sharon is working with the Recreation Dept. and the school, and helping families with homeschooling.

FRIENDS OF MPL- Friends are donating 1,000.00 for trees and landscaping. They are continuing to buy books for the children. They welcome new and renewed member.

COMMITTEE REPORTS

LANDSCAPING- Nancy and Meg are working with Miracle Farms and Mike, a different landscaper. MFL will plant the mums. Mike planted the trees next to the sign. The new trees and the hydrangeas need watering. Jane suggested we change the wording from "landscaping" to "Grounds and maintenance" to cover other costs.

ART- Nancy stated that if there is an indoor book sale in the program room, then Megan Greenbaum's artwork will be displayed there.

TECHNOLOGY-Peter. New power packs were purchased. Continuing to work with Deb and Megan.

OLD BUSINESS

Trustee appointments- Sherry now a trustee, Meg an alternate.

COVID-19 UPDATE- Peter suggest to continue to go slowly with steps in the event of another surge with schools opening and flu season this winter. Library is opening Saturdays starting Sept. 28th for the patrons who cannot make it to the library during the week. Sharon Gulla joined the zoom meeting quickly to state that she has 9 kids signed up for the read-a-thon. They will be seated 6 feet

apart, no more than 10 at a time, and if a child is sent home from school because of illness, they will not be able to attend the library.

PERSONNEL- Jack and John-Continue to work on two separate polices.

LIBRARY CAPITAL RESERVES- to be discussed at a later time

NEW BUSINESS

BUDGET 2021- It is an 18 month budget due to Covid-19 and delay of town meeting. We will ask for any invoices from vendors, contractors, etc. early, so that they can be paid right away. Sally has already researched salaries for librarians based on salaries of other towns.

Tutor Room and Nancy McCue- John proposed that we name the tutor room after Nancy and a plaque will be made. Sherry second. Unanimously approved via roll call vote.

Meeting adjourned at 10:30 am. Moved by Sherry, second by Peter. Unanimously approved.

Next meeting on October 15, 2020 at 9:00am.

Respectfully submitted,

Jeannie Lacey